Recording students for assessment

Introduction

Policy

> " Any recording of students for assessment purposes, whether initiated by staff or students, should be recorded using Kaltura [...] The switch to using Panopto for student recordings and assessments will happen during phase 3 of the [Event Capture] project in 2019. "

UWE Event Capture FAQs (https://intranet.uwe.ac.uk/whats-happening/projects/event-capture/event-capture-questions-and-answers), accessed on 12/11/2018.

Using this guide

This guide is designed for staff who need to record live student presentations for assessment purposes. It provides bespoke guidance for assessments being recorded by a single assessor or multiple assessors.

The guidance is divided into sections that cover everything you need to know in order to produce an individual recording for each presentation; from the equipment you will need to how to share a selection of your recordings with your External Examiner.

It is recommended that you read through this guide, and practise this process, in advance of the assessment day to ensure the event runs smoothly.

What do we mean by 'single assessor' or 'multiple assessor'?

If one member of staff is recording all of the student presentations, please follow the guidance for a single assessor. If the presentations will be recorded by two or more members of staff, please follow the guidance for multiple assessors.

Student video submissions

If you are not assessing live presentations and are, instead, looking for resources to support you with student video submissions, please visit the UWE webpage Using Kaltura with Online Assessment (https://info.uwe.ac.uk/online/blackboard/staff/guides/kaltura/online-assessment.asp). You are also welcome to contact the LIU team for support: fet.liu@uwe.ac.uk (mailto:fet.liu@uwe.ac.uk).